

**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                    **18 JUNE 2013**                    **AGENDA ITEM NO. 4**

**REPORT OF:**                            **Chief Executive**

**SUBJECT:**                                **IMPROVEMENT PLAN 2013/14**

**RECOMMENDATIONS OF REPORT:**      Members to approve the Improvement Plan 2013/14 for submission to full Council for adoption.

**DECISION:**                                As detailed in the recommendation.

**REASON FOR DECISION:**                As in the report.

**CONSULTATION REQUIRED:**                Overview and Scrutiny Committees are invited to review the priorities, and particularly the "Measures" document to follow.

Feedback on the Improvement Plan is invited to assist with both contributing to our priorities and further improvement in presentation and format. This feedback is encouraged from the public, workforce, our key partners and businesses.

**CONSULTATION UNDERTAKEN:**            Corporate Management Team and senior officers have contributed and helped shape the Improvement Plan 2013/14. In addition the Wales Audit Office and Voluntary Sector Compact have been informally consulted.

**FINANCIAL IMPLICATIONS:**            The Council's Medium Term Financial Plan is aligned to resource these priorities.

**DECLARATIONS OF INTEREST:**        None.

**DISPENSATIONS**                            None.

**DATE PUBLISHED:**                    19 June 2013

**SIGNED**

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**(Proper Officer)**

**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                    **18 JUNE 2013**                    **AGENDA ITEM NO. 5**

**REPORT OF:**                            **Head of Finance**

**SUBJECT:**                                **MEDIUM TERM FINANCIAL PLAN**

**RECOMMENDATIONS OF REPORT:**    Members are asked to:

- (a)    Consider the Medium Term Financial Plan 2014/15 to 2018/19.
- (b)    Support the approach to be adopted for ongoing development and reporting.
- (c)    Refer the Medium Term Financial Plan 2014/15 to 2018/19 to Corporate Resources Overview and Scrutiny Committee on 11 July 2013 for consideration and to receive verbal feedback at the Cabinet meeting on 16th July 2013 so that Cabinet can receive the feedback prior to the summer recess.

**DECISION:**                                As detailed in the recommendations.

**REASON FOR DECISION:**            As in the report.

**CONSULTATION REQUIRED:**            Corporate Resources Overview and Scrutiny Committee. The Committee's forward work programme includes consideration of the MTFP at the meeting to be held on 11 July 2013.

**CONSULTATION UNDERTAKEN:**        None at this stage.

**FINANCIAL IMPLICATIONS:**        None directly as a result of this report.

The Medium Term Financial Plan sets out the currently projected levels of funding over the five years to 2018/19 and the

potential budget gap which will need to be met.

**DECLARATIONS OF INTEREST:**

None.

**DISPENSATIONS**

None.

**DATE PUBLISHED:**

19 June 2013

**SIGNED**

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**(Proper Officer)**



**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                    **18 JUNE 2013**                    **AGENDA ITEM NO. 7**

**REPORT OF:**                            **Director of Environment**

**SUBJECT:**                                **ROADSIDE MEMORIALS & FLORAL TRIBUTES**  
**POLICY**

**RECOMMENDATIONS OF REPORT:**    That Cabinet approves the Policy for  
Roadside Memorials and Floral Tributes.

**DECISION:**                                As detailed in the recommendation.

**REASON FOR DECISION:**            As in the report.

**CONSULTATION REQUIRED:**            No further consultation is required.

**CONSULTATION UNDERTAKEN:**      North Wales Police have indicated a  
similar level of support to that given to the  
Welsh Government policy.

The Cabinet Member for Environment.

**FINANCIAL IMPLICATIONS:**        The policy will operate within existing  
budgets.

**DECLARATIONS OF INTEREST:**      None.

**DISPENSATIONS**                        None.

**DATE PUBLISHED:**                    19 June 2013

**SIGNED**



**(Proper Officer)**

**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                      **18 JUNE 2013**                      **AGENDA ITEM NO. 8**

**REPORT OF:**                              **Director of Environment**

**SUBJECT:**                                 **FLINTSHIRE LOCAL DEVELOPMENT PLAN**  
**DELIVERY AGREEMENT**

**RECOMMENDATIONS OF REPORT:**      That Members approve the LDP Delivery Agreement.

That following Cabinet approval, the Delivery Agreement is made available for stakeholder and public consultation.

That delegated authority is given to the Director of Environment, following consultation with the deputy Leader and Cabinet Member for Environment, to make minor corrections and editorial changes to the Delivery Agreement prior to its publication for consultation.

**DECISION:**                                      As detailed in the recommendations.

**REASON FOR DECISION:**                      As in the report.

**CONSULTATION REQUIRED:**                      Numerous consultation stages indicated throughout the Delivery Agreement and Community Involvement Scheme.

**CONSULTATION UNDERTAKEN:**                      Informal discussion with Welsh Government regarding the content of the Delivery Agreement, a previous report to the Planning Strategy Group, and this report to the Cabinet.

**FINANCIAL IMPLICATIONS:**                      None immediately, however agreement of the Delivery Agreement will prompt the need to assess the likely budget needed to cover the whole LDP process from start to adoption of the plan.

**DECLARATIONS OF INTEREST:**                      None.

**DISPENSATIONS**

None.

**DATE PUBLISHED:**

19 June 2013

**SIGNED**

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**(Proper Officer)**



FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: 18 JUNE 2013 AGENDA ITEM NO. 9

REPORT OF: Chief Executive

SUBJECT: COUNCIL (PLAN) GOVERNANCE FRAMEWORK REVIEW

RECOMMENDATIONS OF REPORT: To adopt the revised Council (Plan) Governance Framework.

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

CONSULTATION REQUIRED: All aspects of the Council Planning Framework require consultation with relevant officers and members at periodic times throughout the year.

Aspects of service and directorate plans will inform Overview and Scrutiny's Forward Work Programmes.

CONSULTATION UNDERTAKEN: All relevant officers have reviewed and updated the plan to ensure its accuracy.


FINANCIAL IMPLICATIONS: There are no direct financial implications to this report.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 19 June 2013

SIGNED



(Proper Officer)

**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                      **18 JUNE 2013**                      **AGENDA ITEM NO. 10**

**REPORT OF:**                              **Chief Executive**

**SUBJECT:**                                **OUTCOME AGREEMENT WITH WELSH  
GOVERNMENT - ASSESSMENT OF 2012/13**

**RECOMMENDATIONS OF REPORT:**      Cabinet to note the progress made against the Outcome Agreement for 2012/13 and receive a further report following the evaluation by Welsh Government.

**DECISION:**                                As detailed in the recommendation.

**REASON FOR DECISION:**                As in the report.

**CONSULTATION REQUIRED:**              A report of the self assessment will be presented to the Local Service Board.

**CONSULTATION UNDERTAKEN:**        Consultation has been undertaken with Corporate Management Team in the self assessment of our Outcome Agreement.

**FINANCIAL IMPLICATIONS:**            Full grant will not be paid by Welsh Government if their assessment is that we have achieved less than 25 points. If they assess that the achievement is between 20 and 24 points the total grant payable will be 75% (approximately £1.1m).

The Council's budget assumes receipt of the full grant of £1.467m, so receipt of a lower amount would result in a pressure on the budget for the year.

**DECLARATIONS OF INTEREST:**        None.

**DISPENSATIONS**                            None.

**DATE PUBLISHED:**                      19 June 2013

**SIGNED**

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**(Proper Officer)**

**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                      **18 JUNE 2013**                      **AGENDA ITEM NO. 11**

**REPORT OF:**                              **Chief Executive, Head of Finance**

**SUBJECT:**                                 **COMMUNITY ENDOWMENT FUND**

**RECOMMENDATIONS OF REPORT:**      To approve the closedown and transfer of existing moribund and ineffective education trust funds to a newly established 'Flintshire Community Endowment Fund' to be managed and administered by the trustees of the Community Foundation in Wales, given the assurances provided by the Head of Finance in her Section 151 statutory officer role, but noting the potential risks which remain.

To launch the Flintshire Community Endowment Fund with the working arrangements as set out in the report.

**DECISION:**                                 As detailed in the recommendations.

**REASON FOR DECISION:**                As in the report.

**CONSULTATION REQUIRED:**                Ongoing consultation will be undertaken by the Strategic Advisory Group to inform the future strategic direction of the Fund.

**CONSULTATION UNDERTAKEN:**            Consultation has been undertaken with various officers and Corporate Management Team.

The Community Profile and Partnerships Overview and Scrutiny Committee and the Community Chest members' grants panel have also considered this issue.

**FINANCIAL IMPLICATIONS:**            As set out in the report.  
In addition the following points are to be noted:


- when making investments there is

- a degree of risk involved
- decisions on how to manage investment risk will be transferred to the Foundation/Trustees with no option for the Council to resume control once transfer has taken place (despite performance reporting requirements included in the Fund Agreement).

**DECLARATIONS OF INTEREST:** None.

**DISPENSATIONS** None.

**DATE PUBLISHED:** 19 June 2013

**SIGNED**  **(Proper Officer)**

**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                      **18 JUNE 2013**                      **AGENDA ITEM NO. 12**

**REPORT OF:**                              **Chief Executive**

**SUBJECT:**                                **QUARTERLY PERFORMANCE REPORTS (Q4/END OF YEAR)**

**RECOMMENDATIONS OF REPORT:**      That Cabinet consider the 2012/13 Quarter 4 / Year End performance reports and recommend any specific issues which may require management action and / or referral to the appropriate Overview and Scrutiny Committees for consideration.

To note the following within the performance reports: -

- the level of confidence that the outcomes of the Council's Improvement Priorities will be achieved and the progress being made towards them;
- the update of the Strategic Assessment of Risks and Challenges (SARC) contained within the performance reports;
- the progress being made against the Improvement Target Action Plans contained within the performance reports';
- the progress made against the service plans; and
- the assessment of any regulatory reports in relation to the work of the services.

**DECISION:**                                      As detailed in the recommendations.

**REASON FOR DECISION:**                      As in the report.

**CONSULTATION REQUIRED:**                      Overview & Scrutiny committees receive

their relevant quarterly reports as part of their regular considerations.

**CONSULTATION UNDERTAKEN:**

All Directorates have been consulted with regarding the reporting of relevant information.

**FINANCIAL IMPLICATIONS:**

All financial implications are identified within the individual performance reports.

**DECLARATIONS OF INTEREST:**

None.

**DISPENSATIONS**

None.

**DATE PUBLISHED:**

19 June 2013

**SIGNED**

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**(Proper Officer)**





**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                      **18 JUNE 2013**                      **AGENDA ITEM NO. 14**

**REPORT OF:**                              **Head of Finance, Director of Environment**

**SUBJECT:**                                  **WELSH GOVERNMENT BUSINESS RATES**  
**CONSULTATION - RATE RELIEF FOR CHARITIES,**  
**SOCIAL ENTERPRISES AND CREDIT UNIONS**

**RECOMMENDATIONS OF REPORT:**      For members to broadly support the principals of the proposals and authorise senior officers to respond appropriately to the consultation.

Assuming that members support the proposals, the recommended responses, as jointly prepared by senior officers within the Revenue and Economic Development services, are detailed in Appendix 1 to this report.

**DECISION:**                                      As detailed in the recommendations.

**REASON FOR DECISION:**                      As in the report.

**CONSULTATION REQUIRED:**                      The purpose of the report is to provide members with the opportunity to comment on the consultation proposals and to endorse the responses as prepared by officers in the Revenue and Economic Development services.

**CONSULTATION UNDERTAKEN:**                      This Welsh Government consultation builds on the recommendations of the Business Rates Review Wales, an independent report from the Business Rates Task and Finish Group.

**FINANCIAL IMPLICATIONS:**                      None as a direct result of this report but further work and clarification would be required on the funding arrangements between Local Government and the Welsh Government, especially if any of the proposals as set out in the

consultation result in amendments to existing funding arrangements on rate relief awards.

**DECLARATIONS OF INTEREST:**

None.

**DISPENSATIONS**

None.

**DATE PUBLISHED:**

19 June 2013

**SIGNED**

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**(Proper Officer)**

**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**            **18 JUNE 2013**                            **AGENDA ITEM NO. 15**

**REPORT OF:**                            **Director of Environment**

**SUBJECT:**                                **FOOD SERVICE PLAN**

**RECOMMENDATIONS OF REPORT:**    That Members approve the Food Service Plan 2013/2014.

**DECISION:**                                As detailed in the recommendation.

**REASON FOR DECISION:**                As in the report.

**CONSULTATION REQUIRED:**                N/A


**CONSULTATION UNDERTAKEN:**        N/A

**FINANCIAL IMPLICATIONS:**            The cost of implementing the agreement in Food Law Enforcement will be met within the existing Environment Directorate budget.

**DECLARATIONS OF INTEREST:**        None.

**DISPENSATIONS**                            None.

**DATE PUBLISHED:**                        19 June 2013

**SIGNED**                                                                **(Proper Officer)**

**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                      **18 JUNE 2013**                      **AGENDA ITEM NO. 16**

**REPORT OF:**                              **Director of Environment**

**SUBJECT:**                                **CROSS WARRANTING OF OFFICERS IN PUBLIC PROTECTION**

**RECOMMENDATIONS OF REPORT:**      That delegated authority be given to the Director of the Environment, following consultation with the Cabinet Member for Waste and Public Protection to:-

- Authorise officers from Wrexham's Public Protection Service to allow these officers to legally undertake duties in Flintshire County Council.
- Allow officers employed by Flintshire County Council to undertake work in Wrexham as and when required.
- Authorise officers from the Public Protection Services of other authorities in North Wales to allow those officers to legally undertake duties in Flintshire County Council when similar cross warranting arrangements have been agreed.
- Allow officers employed by Flintshire County Council to undertake work in other North Wales authorities as and when required when similar cross warranting arrangements have been agreed.

**DECISION:**                                      As detailed in the recommendations.

**REASON FOR DECISION:**                      As in the report.

**CONSULTATION REQUIRED:**                      Staff - further consultation will be undertaken with regard to each project

undertaken.

**CONSULTATION UNDERTAKEN:**

Legal  
Human Resources.  
Staff

**FINANCIAL IMPLICATIONS:**

None, the proposals are cost neutral and will be met from existing budgets.

**DECLARATIONS OF INTEREST:**

None.

**DISPENSATIONS**

None.

**DATE PUBLISHED:**

19 June 2013

**SIGNED**

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**(Proper Officer)**

**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                    **18 JUNE 2013**                    **AGENDA ITEM NO. 17**

**REPORT OF:**                            **Member Engagement Manager**

**SUBJECT:**                                **RESPONSE FROM LIFELONG LEARNING**  
**OVERVIEW & SCRUTINY COMMITTEE TO A CALL**  
**IN**

**RECOMMENDATIONS OF REPORT:**      That the Cabinet has regard to the above in further considering the changes to the Home to School Transport Policy relating to Denominational Transport.

**DECISION:**                                That the decision of 21 May 2013 be confirmed, which was that the proposed changes to the Home to School Transport Policy as detailed in paragraph 3.01 of the report be approved.

**REASON FOR DECISION:**                As in the report.

**CONSULTATION REQUIRED:**                None arising directly from this report.


**CONSULTATION UNDERTAKEN:**            None arising directly from this report.

**FINANCIAL IMPLICATIONS:**            None arising directly from this report.

**DECLARATIONS OF INTEREST:**        Councillors Chris Bithell and Christine Jones.

**DISPENSATIONS**                            None.

**DATE PUBLISHED:**                        19 June 2013

**SIGNED**                                                                        **(Proper Officer)**

**\* this decision is not subject to call in**

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: 18 JUNE 2013 AGENDA ITEM NO.

REPORT OF:

SUBJECT: LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC

RECOMMENDATIONS OF REPORT: That the press and public be excluded from the remainder of the meeting.

DECISION: That the press and public be excluded for the remainder of the meeting.

REASON FOR DECISION: It is not in the public interest for the reports to be considered in public.

CONSULTATION REQUIRED: None.

CONSULTATION UNDERTAKEN: None.

FINANCIAL IMPLICATIONS: None.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 19 June 2013

SIGNED



(Proper Officer)

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: 18 JUNE 2013 AGENDA ITEM NO. 19

REPORT OF: Director of Community Services

SUBJECT: RESTRUCTURE OF HOUSING SERVICE SENIOR  
MANAGEMENT TEAM

RECOMMENDATIONS OF REPORT: Cabinet is asked to consider and agree the proposed restructure of the Housing Services Senior Management Team.

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

CONSULTATION REQUIRED: Consultation with Trade Unions and affected staff will take place.

CONSULTATION UNDERTAKEN: The Directorate Management Team has been fully consulted and the Cabinet Member for Housing, all of whom support the proposals.

FINANCIAL IMPLICATIONS: The net financial impact of the proposed restructure will be a saving of £53k per annum for the Council fund. There could be a redundancy cost to achieving the saving but this will be offset by the ongoing annual saving.

**Council fund savings**

Deletion of Housing strategy Manager post – saving £43k per annum council fund

Remove Council fund element of Housing strategy officer post – 10k

Total efficiency of £53k

**HRA savings**

Deletion of Housing strategy Manager post- 10k

DECLARATIONS OF INTEREST: None.



**DISPENSATIONS**

None.

**DATE PUBLISHED:**

19 June 2013

**SIGNED**

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**(Proper Officer)**



**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                      **18 JUNE 2013**                      **AGENDA ITEM NO. 21**

**REPORT OF:**                              **Head of ICT and Customer Services**

**SUBJECT:**                                 **ICT SERVICE REVIEW**

**RECOMMENDATIONS OF REPORT:**      For cabinet to endorse the outcome of the service review and agree the new structure for the Corporate IT Service.

For cabinet to agree to extend the scope of the review as a second phase with priority given to the Schools ICT Service in light of the changing requirements and increased expectations of IT to improve standards within our schools.

**DECISION:**                                      As detailed in the recommendations.

**REASON FOR DECISION:**                      As in the report.

**CONSULTATION REQUIRED:**                      Individual consultation meetings with all staff to be held. Group consultation with all staff in scope for phase 2 of the review will also take place.

**CONSULTATION UNDERTAKEN:**                      Informal consultation has taken place with all Corporate IT Staff and Trade Unions. Little feedback received but generally positive and documented.

**FINANCIAL IMPLICATIONS:**                      The business case for the review was focussed on strengthening capacities to meet increasing demand for IT in enabling change and improvement.

The proposed structure will address the business case without increasing the costs of the service. Based on existing grades a small budgetary saving of £25,000 will be realised. The review of Schools ICT and other business units may release further efficiencies.

**DECLARATIONS OF INTEREST:**           None.

**DISPENSATIONS**                           None.

**DATE PUBLISHED:**                   19 June 2013

**SIGNED**

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**(Proper Officer)**

**FLINTSHIRE COUNTY COUNCIL**

**CABINET RECORD OF DECISION**

**DATE OF MEETING:**                      **18 JUNE 2013**                      **AGENDA ITEM NO. 22**

**REPORT OF:**                              **Director of Community Services**

**SUBJECT:**                                      **SHELTERED HOUSING IMPROVEMENT PROJECT**

**RECOMMENDATIONS OF REPORT:**      Cabinet notes the progress of the Sheltered Housing Improvement Project.

Cabinet approves the revised staffing structure.

**DECISION:**                                      As detailed in the recommendations.

**REASON FOR DECISION:**                      As in the report.

**CONSULTATION REQUIRED:**                      Effective consultation with tenants, staff, and local members has been carried out throughout the warden service improvement programme. This approach will continue throughout the next phase of the project.

**CONSULTATION UNDERTAKEN:**                      The proposals were supported by the Housing Overview and Scrutiny Committee where the report was presented in February 2013.

**FINANCIAL IMPLICATIONS:**                      It is anticipated that the restructure will deliver efficiencies through an estimated reduction of 5.8 full time equivalents with associated costs of circa £110k. These savings will take effect from 2014 - 15. The savings will be to the council fund budget as the whole service is eligible to be paid from the Supporting People Grant.

**DECLARATIONS OF INTEREST:**                      None.

**DISPENSATIONS**                                      None.

**DATE PUBLISHED:**                              19 June 2013

**SIGNED**

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**(Proper Officer)**

